



Smithdon High School
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Ref: SCh/NW

7 January 2025

Dear parent

Re: Year 11 Subject Parents' Evening – Thursday 16 January 2025, 4pm to 7pm

I would like to invite you and your child to attend our Year 11 Subject Parents' Evening on Thursday 16 January. This will take place in the main hall at Smithdon High School. Appointments can be made by using MCAS. The link to the guidance can be found at: - <https://docs.bromcom.com/knowledge-base/how-to-book-parents-evening-appointments-using-mcas/>

This important opportunity for feedback comes as Year 11 students prepare for their second and final set of PPE exams (Pre-Public Exams), which take place from Tuesday 28 January. During the evening you will be able to meet each of your child's subject teachers to review their progress, looking at areas of success and areas that need to be worked on in the coming months.

Staff will be seated in alphabetical order. Appointments will be limited to five minutes, with a bell ringing to indicate the end of the appointment. Staff have been instructed to keep to appointment times and if further discussion is required a follow up call can be requested. Parents who have a gap between appointments will be asked to wait around the outside of the hall until their next appointment time. Refreshments and seating will be available whilst you wait for your appointment.

I look forward to seeing you on Thursday 16 January.

Yours sincerely

Mr S Chapman
Assistant Headteacher

