



Smithdon High School
Mrs A Gibbins
Headteacher
Downs Road, Hunstanton
Norfolk PE36 5HY
Telephone: 01485 534541
e-mail: office@smithdonhigh.org.uk
website: www.smithdonhigh.org.uk

Ref: SCh/NW

9 September 2024

Dear Parent

Year 11 Pre-Public Examinations – week commencing Monday 30 September 2024.

Thank you for your continued support of our Year 11 students this term. Students are currently working hard on their knowledge and understanding in readiness for the first round of Pre-Public Examinations (PPEs). These will commence on Monday 30 September 2024 running for two weeks.

Morning exams will commence at 9am and afternoon exams at 1pm. Year 11 students taking exams will have an earlier lunch prior to their 1pm exam.

It is essential that students attend all exams as scheduled. These are important exams, which will inform students and staff of the content and exam techniques that need to be developed further in the coming months. These results will be the most up to date pieces of evidence that will be used for post-16 interviews and therefore must be given the attention they deserve. We will not be able to arrange catch-up exams in the event of absence. However, at the discretion of the Head of Department, students may be given the exam to complete at home as a practice activity.

Timetable

Included for you is a timetable for the PPEs, so that your child is able to prepare well and ensure that a solid foundation of revision is in place. Furthermore, to support your child in their PPEs, please encourage them to make good use of the following resources that are readily available:

- Revision Guides/GCSE POD
- 50 fact booklets
- Exercise books
- Booster sessions provided by departments
- Any revision activities set on Google Classroom by their teachers

It is essential that all students have the correct equipment for every examination, many of which require the use of a scientific calculator.

Formal Examination Regulations

Prior to the examination weeks, your child will be given a paper copy of exam regulations that students must follow. They will keep these for reference, and we will explain these to students in an exam's preparation assembly. The key points are: -

- Students must arrive on time for exams – external exams cannot be taken at another time.
- All mobile devices and wrist watches must be given in for secure storage before they enter the exam room.
- Students must not have any paper or notes in their pockets when in the exam room.
- Students are responsible for bringing the correct materials to the exam.
- Equipment must be taken into the exam room in a clear pencil case.
- Water bottles may be taken into the exam room but all labels must be removed in advance.
- Calculators are permitted in the room for some exams – students must check their timetable.



- Students must remain in the exam room under exam conditions until the exam has finished and all the papers have been collected - for those students with allocated/agreed extra time this includes the extended exam time.

Following the exam period, you will receive your child's report and a feedback form for each subject which gives details of the key areas that your child has to work on before the next set of PPEs.

We wish your child every success in these exams, and we know that with your support they will have every opportunity to perform well.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. H. Chapman', with a long horizontal flourish extending to the right.

Mr S Chapman
Assistant Headteacher